

PROPOSAL REQUIREMENTS

Abstract (5 points)

Provide an abstract that states the expected outcomes in mathematics instruction and any indirect needs in mathematics that would be addressed as a result of this project.

Educational Need (35 points)

Compile, analyze, and summarize data to support the need for mathematics professional development for participating schools.

Required data sources:

1. Student achievement data in mathematics – i.e. standardized test scores, district-created assessments, alternative assessments for special education students or English Language Learners (ELL), DakotaSTEP, etc.
2. Demographic data – i.e. student enrollment, socio-economic status, race/ethnicity, etc.

Optional data sources:

3. Program data – i.e. teacher credentials, graduation rates, program evaluation methods, etc.
4. Perceptions data – i.e. survey information regarding school climate, professional development participation, tardiness, etc.

Sustainability (10 points)

Describe how the partnership plans to continue the activities of the project after the multi-year grant period has ended.

Local Project Evaluation and Accountability (30 points)

A project evaluation must be conducted during each year of the program period. The evaluation plan must include rigorous objectives that measure the impact of the activities carried out in each program year. Identify Year 1 goals.

1. Describe how you plan to obtain data from each sub-grantee.
2. Identify measurable objectives to increase the number of teachers of mathematics who participate in content-based professional development activities.
3. Determine measurable objectives for improved student academic achievement in mathematics.
4. Identify how the activities in this grant will be aligned by classroom teachers with the state mathematics standards.
5. Identify how current school/district resources will be utilized to implement this project. For example: current mathematics curriculum, instructional strategies, etc.
6. For subsequent years of the grant, describe your annual evaluation plan and how the data will drive changes.

**** An External Evaluator will be secured through SDSOE to conduct additional evaluations.**

Budget (10 points)

Applicants need to include budgets for all three years of the grant. Partner districts **can not** be added in consecutive years of the grant and once committed in the first year should expect to be partnered for the full three years of the grant.

Proposals should include complete dollar amounts for all local partnerships/participants as budgets **will not** increase from the original projections submitted in this RFP by the LEA.

Budgets will include the following items:

Budget Item	Description
Elementary Math Specialist Salary	1 per grant
Total of all benefits	Benefits for Math Specialist
CAMSE Partner Contract	Project Support
Summer Institutes	Math Specialist & Math Teacher Leader # of participants x \$25/night for 5 nights lodging # of participants x \$22/day for 5 days meals
	Additional participating teachers lodging & meals (contingent upon available funding)
Lenses on Learning	# of principals x \$44/night for 3 nights lodging # of principals x \$40/day for 3 days meals
Graduate Credits	6 credits/Math Specialist X \$60 3 credits/Teacher Leader X \$60 2 credits/Principal x \$60
	3 credits/additional participating teacher X \$60 (contingent upon available funding)
Office Operations/Activities	Support materials/supplies, communications, copying/printing, postage and registrations
Travel Expenses & Mileage	Math Specialist travel to 1 national conference, state events, regional project activities, and sub-grant site visits
Project Materials	\$2500 per Math Specialist for math manipulatives \$125 per participant for CGI textbooks \$300 per principal for Lenses on Learning costs
Indirect Costs	Fiscal agents are expected to utilize their approved SDDOE restricted indirect cost rate agreement.

This RFP does not provide monies for equipment, software, or infrastructure in a district. It does provide monies for professional development, participant incentives, management of the comprehensive professional development plan, contracted services and materials needed to deliver the comprehensive professional development plan.

SDDOE reserves the right to make adjustments as needed to the final budget once grant awards have been determined. Participants and buildings may be restricted depending upon funding availability.

Required Application Forms (10 points)

Grant Application Cover Page

Sub-grant Intent to Participate Signature Form

Elementary School Participation Form

Non-public School Participation Form

Budget

Statement of Assurances